



**Minutes of the Annual Meeting of the North Wales Community Health Full Council held Via
Zoom
Tuesday 29 March 2022, 10.00am
Chair: Mrs Jackie Allen**

PRESENT:			
CONWY LOCAL COMMITTEE	Myfanwy Baines Joy Baker	Sian Ramessur	Roger Williams
DENBIGHSHIRE LOCAL COMMITTEE	Eva Edwards Celia Hayward	Gordon Hughes	Cheryl Williams
FLINTSHIRE LOCAL COMMITTEE	Janet Axworthy Michael Boyle	Linda Harper Rita Jones	David Mackie
GWYNEDD LOCAL COMMITTEE	Adrian Drake-Lee Vicki Harvey	Michael Lloyd-Jones Dewi Roberts	Paul Rowlinson
WREXHAM LOCAL COMMITTEE	Jackie Allen Frank Hemmings	Adrian Leslie	Niki Tabern-Price
YNYS MÔN LOCAL COMMITTEE	Richard Bladon	Andy Burgen	Sadie Francis
CO-OPTED MEMBERS	Shirley Bough Brace Griffiths	John Jones Christopher Philipps	Mark Thornton Vera Wilson
Staff	Emily Bowen Allison Hughes Rebeca Hughes Cerys Jones Debra Jones Jill Scupham Carol Williams	Complaints Advocate Advocacy Office Manager Management Officer Management Officer Complaints Advocate Administrative Officer Deputy Chief Officer	
IN ATTENDANCE:	Geoff Ryall-Harvey Sue Irlam Gwynfor Owen	Chief Officer Secretariat Translator	
APOLOGIES:			
CONWY	Phil Capper Melanie Davies	Liz Liddall	Hilary Randall



DENBIGHSHIRE	Angela Marshall Michael McNamara	Neil Taylor Michael Theaker	Gill Williams Emrys Wynne
FLINTSHIRE	Di Gill	Stella Howard	
GWYNEDD	Mair Jones		
WREXHAM	Peter Rendle		
YNYS MÔN	Glyn Haynes Trefor Hughes	Val Monaghan Aaron Osborne-Taylor	Dylan Rees
STAFF	Lucy Barker	Bev Davies	Rachel Valentine
NOT PRESENT MEMBERS	Karen Bellis Frank Bradfield Carina Edwards	Dot Griffiths Gladys Healey Derek Holmes	Linda Kinani Beverley Parry Jones Menna Williams
NOT PRESENT STAFF	Eleri Ellis	Bethan Perkins	Debbie Postle

MINUTE	ITEM	ACTION
AM22.01	<p>WELCOME</p> <p>The Chair welcomed all present to the meeting. The Chair noted that this would probably be the final AGM of the North Wales CHC.</p> <p>The Chair went on to inform the members present that Val Monahan, member of the YMLC was not seeking a further term of office; the Chair thanked Val for her contributions during her time as a member; a formal note of thanks would be prepared and sent.</p> <p>Andy Burgen, the current Vice Chair and a member of the YMLC was also not seeking a further term of office. The Chair noted her sincere thanks to Andy for his numerous years' service as a member of the NWCHC. Andy had served as Chair and Vice Chair of the Ynys Môn local committee as well as being a member of the Executive and Services Planning Committee; he had held the office of Vice Chair of the Full Council for the past two years. Andy had also represented the NWCHC on various external including the BCUHB Quality, Safety and Experience Committee. The Chair expressed her sincere gratitude to Andy in respect of the support he had given to her and to the staff, noting that his contributions would be missed by staff and members alike.</p> <p>Members were reminded that simultaneous translation was available, and members were welcome to use their language of choice. The translator explained how the simultaneous translation service could be accessed.</p>	



AM22.02	APOLOGIES FOR ABSENCE Apologies were received and are as recorded	
AM22.03	DECLARATION OF INTERESTS There were no declarations of interest recorded.	
AM22.04	<p>ARRANGEMENTS FOR THE OFFICE OF CHAIR AND VICE CHAIR FOR 2022 - 2023</p> <p>The Chief Officer outlined the arrangements for the appointment to the office of Chair and Vice Chair for the period 2022 - 2023 making the following observations:</p> <ul style="list-style-type: none"> • At the start of the pandemic changes were made to the CHC Regulations meaning that there are no longer any time limits to the length of time that members can serve on any CHC in Wales. Changes as regards the length of term and eligibility for office of Chair and Vice Chair were also made. • All members had previously been invited to stand for the office of either Chair or Vice Chair; no expressions of interest had been received in respect of the office of Chair. The appointment of Jackie Allen as Chair, for the period 2022 – 2023, was unopposed and was endorsed by a show of hands. • One expression of interest had been received in respect of the office of Vice Chair from Adrian Drake-Lee. The appointment of Adrian Drake-Lee as Vice Chair, for the period 2022 – 2023, was unopposed and was endorsed by a show of hands. • Resolved: Jackie Allen would serve as the Chair of the North Wales CHC for the 2022 - 2023 financial year. Adrian Drake-Lee would serve as Vice Chair of the North Wales CHC for the 2022 - 2023 financial year. • The Chair thanked the members for their continued support; congratulations were extended to Adrian Drake-Lee on his appointment, the Chair noted that she looked forward to working with him. 	
AM22.05 22.05(1)	<p>MANAGEMENT REPORT</p> <p>Chief Officer to report on 2021 – 2022 performance</p> <ul style="list-style-type: none"> • 2021- 2022 had remained a challenging year; staff continued to work from home in the main and NWCHC business had been undertaken remotely. • With regard to the financial performance of the NWCHC, an underspend is reported once again in respect of the variable and fixed budget headings. This due to the lack of visits and engagement events which would have incurred travel claims from both staff and members. • There is a slight overspend reported in respect of the advocacy budget heading; the overspend in respect of advocacy budget was 	



due to NWCHC providing support to South Glamorgan CHC; the cost of this support was currently being borne by NWCHC.

- At the outset of the pandemic the number of complaints being dealt with by the complaint's advocacy service dropped dramatically; the number is now comparable to pre-pandemic levels.
- During the 2021 – 2022 financial year, NWCHC along with the other CHCs in Wales learnt more about the Citizen Voice Body (CVB), which will be the successor to the CHCs.
- Several issues are being worked through in respect of the transfer arrangements for staff with regard to the TUPE 'style' arrangements.
- Staff need an assurance as regards the transfer arrangements regarding terms and conditions of employment; salary; pension rights; and continuous service.
- The mental health 'safe space' events have been influential regarding the mental health policies being taken forward by BCUHB; that said the findings of the Doyle Report were disappointing; this report will be raised at the meeting with the Minister for Health and Social Services to be held on 31 March 2022.
- NWCHC was commissioned by BCUHB to undertake a series of 'safe space' events about Speech and Language Therapy (SALT); with a mix of remote and face to face meetings being held.
- A report has been prepared and shared with the commissioning officers at BCUHB and the attendees of the events.
- The report has also been picked up by BBC Wales and will be covered on the Welsh news on the evening of 29 March 2022.
- The report highlights the devastating consequences of the delays in children receiving speech and language therapy, which was unavailable between March and September 2020.
- Vascular services remained a huge area of work for NWCHC during the previous year.
- Adrian Drake-Lee and Richard Bladon represent the NWCHC on the BCUHB Vascular Task and Finish Group; notwithstanding the frustration and the slow pace of change, they have continued to make hard hitting points with regard to vascular services from the patient's points of view.
- The Royal College of Surgeons (RCS) reports and the recently reported 'never events', have borne out the concerns NWCHC has long held in respect of vascular services.
- Thanks were noted to both Adrian Drake-Lee and Richard Bladon for their work done to date to bring about improvements for the patient.



- The Chief Officer reported that the Minister for Health and Social Services had been invited to attend the Full Council meeting; due to existing diary commitments she had been unable to attend.
- The Chief Officer, Chair and Vice Chair would meet with the Minister on 31 March 2022; the Business Manager would be in attendance for the purpose of taking notes. The meeting would be held remotely and with the permission of the Minister would be recorded so that the wider membership could watch the discussions.
- In advance of the meeting, the Chief Officer has provided the Minister with a summary of the areas of concern.
- It would be unsurprising if the Minister were not already aware of the existing problems with health care in North Wales, therefore rather than repeating the issues, the meeting would be used to question how the Minister would be holding BCUHB to account if the very necessary improvement were not made in both vascular and mental health services.
- Members felt strongly that assurances that improvements were being made were no longer credible; mistakes have been made and concerns have not been listened to, therefore the BCUHB needs to evidence service improvement to the Minister, NWCHC and the patients of North Wales.
- With regard to vascular services members questioned why safeguarding incidences and Datix incidences had not been considered. Chief Officer stated that HIW should be referencing safeguarding issues and Datix incidences as part of their inspection role; this would be raised with HIW at the meeting to be held on 30 March 2022.
- Members expressed their concern about the general malaise in respect of patient record keeping which is evident across the whole BCUHB area. This is of particular concern as patient record keeping is a fundamental to patient care. If patient care is not properly documented, problems could be missed; it also calls into question how the practices of clinical staff are appraised and audited.
- Adrian Drake-Lee had questioned where there was a WG policy relating to electronic patient notes at a recent task and finish group; the answer received indicated that there was no such policy.
- The Chief Officer moved to report the recent meeting with North Wales Conservative MPs, who had extended the invitation to meet with them at the Palace of Westminster. During the meeting
- The meeting was a positive one; with MPs confirming that 50% of the correspondence received from their constituents is in relation to health matters albeit this being a devolved matter.

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	<ul style="list-style-type: none"> • Similar meetings will be held with North Wales MSs; meetings with Plaid MPs and MSs and Conservative MSs have been confirmed. The response rate from Labour MS has, to date, been poor, reminders will be sent. • Thanks were noted to Dewi Wyn Roberts for carry out media interviews through the medium of Welsh during the previous 12 months. • Thanks were also noted to the staff who continued to carry out their roles, whilst adapting to new and different ways of working. • Linda Harper was thanked for her continued work in respect of equality, diversity and human rights. 	
<p>AM22.06 22.06(1)</p>	<p>NWCHC EQUALITY DIVERSITY AND HUMAN RIGHTS REPORT Equality, Diversity and Human Rights Action Plan 2021-2022</p> <p>Linda Harper spoke to this item and made the following observations:</p> <ul style="list-style-type: none"> • The previous 12 months had presented some challenges in respect of EDHR and the category of data that was collected from the EDHR forms. • Following legal advice received from the head of legal compliance at the Equality and Human Rights Commission, NWCHC would no longer collect data in respect of pregnancy. • Following encouragement from NWCHC the Board of CHCs had agreed to include atheism to the religion and beliefs category. • Clarification in respect of the Integrated Impact Assessment and the requirement for NWCHC undertake this in respect of BCUHB service changes remains unclear; service change protocol documents include an equality impact assessment done by BCUHB. • With regard to the CVB, it is no clear who is leading on equality at this stage; what is known is that the CVB would be anti-racist and the membership model would address diversity. • It was noted that there was no reference to EDHR in the role descriptor for the Chair and Deputy Chair of the CVB; there was however reference to EDHR in the role descriptor for the Board members of the CVB. • The preferred candidate for the Chair of the CVB had recently given evidence to the WG Health and Social Care Committee; the link to the evidence session would be shared with the wider membership. • Finally, Linda Harper noted that the Welsh Government had established a code of practice in respect of autism; a BCUHB working group would be established to work through the code of practice. Linda Harper would be attending the initial meeting to be held on 1 	<p>BM</p> <p>BM</p>



	April, but NWCHC members would be canvassed with expressions of interest being sought to sit on the group once established.	
	There was no other business transacted. The Chair closed the meeting at 10.41am, noting that the ordinary meeting would commence at 10.50am	

CHAIR

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